**OBJECTIVE:** To improve my academic goals and obtain empowerment through experience, thus achieving excellence in all my current and future endeavors.

**NAME:** Andrea Elizabeth Mc Farlane-Alfred

**ADDRESS:** #34 Upper Fairley Street, Bamboo Trace, Tunapuna.

**CONTACT No.:** 357-6784

**MARTIAL STATUS:** Married

**DATE OF BIRTH:** October 29th, 1985

**EMAIL ADDRESS:** [annadre@gmail.com](mailto:annadre@gmail.com)

**EDUCATIONAL BACKGROUND:**

**School/Institute Subjects Grade**

Pleasantville Senior Comprehensive English A  **III**

(2000-2002) Integrated Science **III**

Social Studies **III**

**COURSES UNDERTAKEN**

**Institute Course**

School of Business of Professional Certificate in Office Administration Corporate Studies (2010)

Technical Institute

For Learning (2008) Basic First Aid & AED training

C.C.C. (2004-2005)

Y.T.E.P.P. (2003) Basic Computer Literacy

**WORK EXPERIENCE**

**Employer Position Period Worked**

Quality Security Services Ltd Security Officer Jan. 2007- Feb. 2007

DVD One Sales Clerk Apr. 2007- Jun. 2007

Shiva’s Pharmacy Sales Clerk Jun. 2007 –Nov. 2007

Caesar’s Contracting Co. Ltd. Fire Watch May 2008- Dec. 2008

**HOBBIES:** Present member of the Trinidad & Tobago Cadet Force (AWO II)

Reading

Running

Baking

Netball

**REFERENCES:**

***Name:*** *Kennly Audain*

***Address:*** *Unit 5513, Cleaver Heights, Arima.*

***Occupation:*** *Corporal 16994*

*Trinidad & Tobago Police Service*

***Phone No.:*** *774-5879*

***Name:*** *Shawn Richards*

***Address:*** *1st Infantry Battalion, Camp Ogden, Long Circular Road, St James.*

***Occupation:*** *Adjutant Second Lieutenant*

*Trinidad & Tobago Regiment*

***Phone No.:*** *622-2701*

***References are available upon request***